

Tuition Fee Pre-Payment Refund Request Application

In order for the Admissions Team to consider your refund request, you must complete this form electronically and where appropriate, provide all supporting documents (e.g. Visa Refusal of Entry Clearance). Failure to do so will delay or prevent the refund process.

We aim to refund monies to appear in your account within four weeks of receipt of this application. However.

Please be aware that completion and submission of this application to Brighthill College does not itself imply that your request for a refund will be approved.

APPLICANT INFORMATION

Student ID Number	
Reference Number of Refusal	
First name	
Surname	
Full address	
Email address	
Course applied for	

REASON FOR REFUND REQUEST* *tick one only*

<input type="checkbox"/>	Withdrawal of my course by the College <i>please confirm which course has been withdrawn</i>
<input type="checkbox"/>	Visa refusal <i>please attach a scanned copy of your full refusal letter</i>
<input type="checkbox"/>	Extenuating circumstances <i>please provide detailed evidence in support</i>

METHOD USED TO MAKE PRE-PAYMENT

Please tick the relevant box to indicate which method of payment you used to pay your tuition fee deposit.

<input type="checkbox"/>	Flywire
<input type="checkbox"/>	International Bank Transfer
<input type="checkbox"/>	UK Bank Account Transfer
<input type="checkbox"/>	Cheque

	Debit/Credit Card
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REFUND ACCOUNT DETAILS

We can only reimburse refunds into the bank account from which we received the payment.

If you paid by cheque we can only transfer the funds to a bank account so please provide the bank account information below.

If you paid by debit/credit card we can only refund to the same card that the original payment was made from - no other payment methods will be refunded to a credit/debit card.

Please complete bank account and other payment details here:

PAYMENT INFORMATION	
BANK DETAILS – Complete only if a bank transfer is required	
Beneficiary bank account name:	
Beneficiary full postal address:	
Beneficiary email address:	
Beneficiary bank account number:	
Beneficiary bank sort code/IBAN number:	
Beneficiary bank SWIFT code:	
Beneficiary bank name:	
FULL bank address <i>including postcode/zip code and country:</i>	

INTERMEDIARY BANK DETAILS <i>if applicable</i>	
FULL intermediary bank name:	
FULL intermediary bank address:	
Account number:	

CREDIT CARD DETAILS <i>if applicable Debit</i>	
Cardholder name:	
Card number:	
Card expiry date:	
Card start date/issue number:	
<i>Please note: failure to provide full and accurate details in this section may result in Brighthill College being unable to refund your payment. Please ensure all relevant details are entered clearly and correctly.</i>	

